# To: .\#\#. Superintendent, Principal, and Athletic Director 

From: $H$ Brigid L DeVries, Commissioner Larry Boucher Assistant Commissioner $\zeta \beta$

Date: J. June 20, 2003
Subject: 2002-2003 Annual Report Forms Submission
School: Western High School

Enclosed please find a copy of Form T-65, The 2002-2003 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel: Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2002-2003 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Tite IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitafe to call anytime:

# TO. KHSAA Member School Superintendents, Principals, and Athletic Directors 

FROM: Brigid L DeVries, Commissioner
Larry Boucher; Executive Assistant Commissioner f $\beta$
DATE: May 13,2003

RE: 2003 Tille $1 \times$ Forms Submission
School | Western High School . . . Reviewed by | Gary lawson . .

The following is a status report regarding the required 2002 - 2003 Title IX submission of forms due in to the KHSAA office by April 15,2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms property submitted in a satisfactory manner:


## 11. Status

|  | $v$ | 2002 - 2003 Forms are satisfactory and no firther information or action is necessary at this time |
| :---: | :---: | :---: |
| B. |  | Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Tille IX file to ensure proper submission in the future. |
| C |  | The following forms were omitted and must be submitted by school representatives. |
|  |  | her Recommendation and Comments <br> - All calculations are correct and the report appears to be in good: order. Have a good summer. |

## MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid L. DeVries, Commissioner
Larty Boucher, Assistant Commissioner

## Date: MAy 13,2003

## Re: 2003 Title IX Forms Submission

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The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.
I. Checklist of Forms properly submitted in a satisfactory manner:

|  | GE 19 (Annual Verification) |  | T-35 (Budget Expenses) |
| :--- | :--- | :--- | :--- |
|  | T-1 (Summary Program Chart 1) |  | T-36 (Budget Expenses) |
|  | T-2 (Summary Program Chart 2) |  | T-41 (Checklist - Overail Interscholastic Program) |
|  | T-3 (Summary Program Chart 3) |  | T-60 (Corrective Action Plan) |
|  | T-4 (Summary Program Chart 4) |  | T-63 (Interscholastic Survey Results) |

## II. Status

| A. | $V$ | 2002-2003 Forms are satisfactory and no further information or action is necessary at this <br> time. |
| :--- | :--- | :--- |
| B. | Errors have been noted with respect to the following forms and corrected copies are being <br> returned to you for placement in your Title $X X$ file to ensure proper submission in the future. |  |
| C. | The following forms were omitted and must be submitted by school representatives. <br> $:$ <br> D. |  |



## MEMORANDUM

To: KHSAA Member School Superintendents, Principals, and Athletic Directors
From: Brigid L. DeVries, Commissioner
Larry Boucher, Assistant Commissioner

## Date: MAy 13,2003

## Re: 2003 Title IX Forms Submission

School Westeren MST Magnet (LowiSaille) Reviewed by [GABy W. Lawson
The following is a status report regarding the required 2002-2003 Title IX submission of forms which were due in to the KHSAA office by April 15, 2003. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

1. Checklist of Forms properly submitted in a satisfactory manner.

|  | GE 19 (Annual Verification) |  | T-35 (Budget Expenses) |
| :--- | :--- | :--- | :--- |
|  | T-1 (Summary Program Chart 1) |  | T-36 (Budget Expenses) |
|  | T-2 (Summary Program Chart 2) |  | T-41 (Checklist - Overail Interscholastic Program) |
|  | T-3 (Summary Program Chart 3) |  | T-60 (Corrective Action Plan) |
|  | T-4 (Summary Program Chart 4) |  | T-63 (Interscholastic Survey Results) |

II. Status

| A. | 17 | 2002-2003 Forms are satisfactory and no further information or action is necessary at this time. |
| :---: | :---: | :---: |
| B. |  | Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future. |
| C. |  | The following forms were omited and must be submitted by school representatives. |
| D. |  | Other Recommendation and Comments: oll calcutithire au corrext aud <br>  |



## 2002-2003 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TTTLE IX PROCEDURES

(To be submitted by April 15, 2003 along with other required forms)
The $\qquad$ Western MST Magnet High School (Name of High School)

High School, _Louisville $\qquad$ , Kentucky
(City) certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the sehool contaimed in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)
$\square$ Established a gender equity committee at the high school. (list committee persomel and provide attachment if necessary)

| Name | Address |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- |

$\square$ Scheduled a minimum of three meetings during the 2002-2003 school year on the following dates: November 27, 2002, February 19, 2003, April 2, 2003
$\square$ Designated the following person(s) as the Title IX coordinator for the school/district:
Kevin Salyer Athletic Director 5910 Trappers Ridge Circle Louisville, KY 40216 502-448-8219 Name Title Address Phone
$\square$ School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.
$\square$ In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.


## SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

|  |  | (Column 1) | (Column 2) | (Column 3) | (Column 4) |
| :---: | :--- | :---: | :---: | :---: | :---: |
|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count) | Percentage of <br> Total <br> Participation |
| Row 1 | GIRLS | 263 | $36.6 \%$ | 113 | $34.5 \%$ |
| Row 2 | BOYS | 455 | $63.4 \%$ | 215 | $65.5 \%$ |
| Row 3 | Totals | 718 | $100 \%$ | 328 | $100 \%$ |

Instructions:
*Number of ${ }^{\text {th }}$ grade students \& below used in Column 4 calculations if applicable: 3

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total $100 \%$.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom sqads). Calculate the same way for boys and girls. * In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {ti }}$ grade students \& below are included in the totals. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within thrge percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1, Colump 2, then it providga good target within which compliance is likely.


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## Participation Opportunities Test Two

|  |  |  | Column 1 | Column 2 | Column 3 | Column 4 | Column 5 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Program |  |  | Number of Teams Currently Offered | Number of Participants | Number of Teams Added in Last Five Years | Number of Participants Added in Last Five Years | Percent of <br> Total <br> Participation <br> By Sex Added <br> in Last 5 <br> Years |
| GIRLS | Row | varsity: | 7 | 66 | 0 | 0 |  |
|  | Row 2 | j.v.: | 3 | 39 | 0 | 0 |  |
|  | Row 3 | frosh: | 1 | 8 | 1 | 8 |  |
|  | Row 4 | total: | 11 | 113 | 1 | 8 | Wis |
| BOYS | Row 5 | varsity: | 9 | 147 | 1 | 21 |  |
|  | Row 6 | j.v.: | 2 | 35 | 0 | 0 |  |
|  | Row 7 | frosh: | 2 | 33 | 0 | 0 |  |
|  | Row 8 | total: | 13 | 215 | 1 | 21 | -80\% |

1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5,6 , and 7 into Row 8.
2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. Note: The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
4) For Column 4, list the number of participants that are currently on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8 .

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.

## 2002-2003 <br> ACCOMMODATION OF INTERESTS AND ABILITIES SUMMARY PROGRAM CHART 3

KHSAA
Form T3

## Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

|  | GIRLS <br> (Yes / No) |  | BOYS <br> (Yes / No) |
| :---: | :---: | :---: | :---: |
| 1. For a sport not currently played at the interscholastic level (varsity, junior varsity, or freshman) in your school, is there an intramural team offered for that sport? | No |  | No |
| 2. For a sport not currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? | No |  | No |
| 3. For a sport not currently offered, is there sufficient interest to form a viable interscholastic team based on student responses from the interscholastic survey? | No |  | No |
| 4. For a sport currently offered at the varsity level only, is there sufficient interest to form a viable team for a junior varsity, or freshman team that is not currently offered? | No |  | No |
| 5. For a sport currently offered at the junior varsity or freshman level is there sufficient interest to form a varsity team not currently offered? | No |  | No |
| 6. If you answered YES to question (1), (2), (3), (4), or (5), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition? | No |  | No |



## ACCOMODATION OF INTERESTS AND ABILITIES + SUMMARY PROGRAM CHART 4

## Levels of Competition Test One

|  |  | Column 1 | Column 2 | Column 3 |
| :---: | :---: | :---: | :---: | :---: |
| Girls | Team Levels | Number of Teams Currently Offered | Number of Participants | Percentage of Participants at Each Level |
| Row 1 | varsity: | 7 | 66 | 58.4\% |
| Row 2 | j.v.: | 3 | 39 | 34.5\% |
| Row 3 | frosh: | 1 | 8 | 7.1\% |
| Row 4 | total: |  | 113 |  |
| Boys |  |  |  |  |
| Row 5 | varsity: | 9 | 147 | 68.4\% |
| Row 6 | j.v.: | 2 | 35 | 16.3\% |
| Row 7 | frosh: | 2 | 33 | 15.3\% |
| Row 8 | total: |  | 215 |  |

1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
3) For Column 3, calculate the percentage of female and male participants at each level.

For girls' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1.
- Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
- Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
- 

For boys' varsity, junior varsity, and frosh, respectively:

- Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
- Divide Column 2, Row 8 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
- Divide Column 2, Rov 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.


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|  | equipment and supplies |  | travel |  | awards |  | ```coaches' salaries ( to include supplemental and extended employment)``` |  | facilities improvements |  | publications (if <br> sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | $\mathbf{E}$ | B | E | 3 | E | B | E | B | E | B | E |
| G basketball | \$3000 | \$3850 | \$2000 | \$2000 | \$100 | \$125 | \$0 | \$0 | \$800 | \$800 | \$0 | \$0 |
| B basketball | \$3000 | \$3100 | \$2000 | \$2700 | \$100 | \$215 | \$0 | \$0 | \$800 | \$800 | \$0 | \$0 |
| G softball | \$2000 | \$2800 | \$1000 | \$550 | \$100 | \$135 | \$0 | \$0 | \$300 | \$300 | \$0 | \$0 |
| B baseball | \$2000 | \$1875 | \$1000 | \$700 | \$100 | \$100 | \$0 | \$0 | \$750 | \$750 | \$0 | \$0 |
| G cross country | \$100 | S85 | \$0 | \$0 | \$50 | \$30 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| B cross country | \$100 | \$75 | \$0 | \$0 | \$50 | \$35 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| G golf | \$100 | S115 | \$0 | \$0 | \$50 | \$50 | \$0 | \$0 | \$0 | \$0 | S0 | \$0 |
| B golf | \$100 | \$145 | \$0 | \$0 | \$50 | \$50 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| G soccer |  |  |  |  |  |  |  |  |  |  |  |  |
| B soccer | \$1000 | \$675 | \$1000 | \$890 | \$100 | \$100 | \$0 | \$0 | \$200 | \$200 | \$0 | \$0 |
| G swimming |  |  |  |  |  |  |  |  |  |  |  |  |
| B swimming |  |  |  |  |  |  |  |  |  |  |  |  |

publications (if
sport-specific)


1. Budget and expenditures on this 2002-2003 year report due by April 15, 2003, should reflect the total monies budgeted and spent for the entire year of 2001-2002 ending June 30, 2002.
2. " B " is for budgeted dollar amounts and " E " is for actual dollar expenditures.
3. Booster Club Funding/Contributions must be included in the expenditures total.
[^0]
## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO <br> (Respond based on Internal Evaluation by checking <br> the appropriate column. |  |  |
| :--- | :--- | :---: | :---: |
| OPPORTUNITIES | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| Accommodation of Interest and Abilities |  |  | X |
| BENEFITS | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| Equipment and Supplies |  |  | $\mathbf{X}$ |
| Scheduling of Games and Practice Time |  |  | $\mathbf{X}$ |
| Travel and Per Diem Allowances |  |  | $\mathbf{X}$ |
| Coaching |  |  | $\mathbf{X}$ |
| Locker Rooms, Practice <br> and Competitive Facilities |  |  | $\mathbf{X}$ |
| Medical and Training Facilities <br> and Services |  |  | $\mathbf{X}$ |
| Publicity |  |  | $\mathbf{X}$ |
| Support Services |  |  | $\mathbf{X}$ |
| Athletic Scholarships |  |  |  |
| Tutoring <br> and Services |  |  |  |
| Recruitment of Student Athletes |  |  |  |


School Name: Western MST High School School Year: 2002-2003
Date: April 4, 2003

## CORrECTIVE ACTION PLAN

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2003.

| ITEM FOR CORRECTION | SUGGESTED CHANGE | TIME TABLE FOR CORRECTIVE ACTION |
| :--- | :--- | :--- |
| Softball Field Up Grades | New Dugouts, bleachers, and scorekeepers building | July 2003 |
| Shower Facility in Football Wresting Complex | Restrooms and showers need to be added to field <br> house. | No time table has been set |
| Tennis Courts Resurfaced | Courts need to be resurfaced, new posts put in, and <br> relining to occur. | No time table has been set |
| Locker Room for giris athletics | We are currently one locker room short for girls sports | No time table has been set |
|  |  |  |
|  |  |  | identified as items for correction. This form shall be typed.

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# 2002-2003 INTERSCHOLASTIC ATHLETICS SURVEY 

## Summary of Student Responses

School Name: Western MST Magnet High School
School Enrollment: 718
Date: November 20. 2002
Completed By: Kevin Salyer
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2003. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

700 Number of Surveys
587 Total Returned
9-12 Grades Surveyed
How Was The Survey Administered? During normal scheduled Lunch time
(e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

Fall Sports (List Total Number of Participation Responses)
_6_ Cross Country (Girls)
7_ Cross Country (Boys)
0 Field Hockey (Girls)
68 _ Football (Boys)
3_Golf (Girls)
9_ Golf (Boys)
7 _ Soccer (Girls)
35__Soccer (Boys)
14__ Volleyball (Girls)
5_ Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
__19__Basketball (Girls)
56_ Basketball (Boys)
2_ Gymnastics (Girls)
4- Indoor Track (Girls)
__11_Indoor Track (Boys)
3 Swimming \& Diving (Girls)
3- Swimming \& Diving (Boys)
_22_Wrestling (Boys)

Spring Sport (List Total Number of Participation Responses)
_ 23 ___ Baseball (Boys)
22 Fast Pitch Softball (Girls)
21 Slow Pitch Softball (Girls)
6 _Tennis (Girls)
8 Tennis (Boys)
11 Track (Girls)
18 Track (Boys)

Other Sports (From Student Survey T-61 Question 10)
Name of Sport $\quad$ Number of Students Interested In Participating


Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)


List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)


Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)


Reasons for not participating in interscholastic athletics.
(From Survey Question 8)
Response Number

36 I prefer other activities such as band, chorus, etc.
93 I don't have time
56 __ The practice schedules and game times are inconvenient
0 __ The sport I like isn't offered
14 ___ It's too expensive
$7 \ldots$ I prefer to participate in club or intramural sports 126 Working
33 ___ Other Ineligible, Don't like sports

Student Suggestions to encourage participation

- Shorter practices
- Don't practice, only play games
- Win more games
- Schedule weaker opponents



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